

SHELLY GALPERT- MORGENSTERN

London | shellygalpert@gmail.com | 07914821144

Summary

Hardworking and skilled in providing responsive staff and customer support. Commits excellent attention to detail in varied tasks for accurate and reliable results, using excellent planning and multitasking skills to maintain operations in busy environments.

Experience

General Manager | Sushi Haven | 01/2024 to present.

- Took and processed phone orders and deliveries, preparing orders for customer pickup and delivery.
- Cleaned the shop and kitchen to ensure a healthy and hygienic environment.
- Managed kitchen staff ensuring they completed the right food orders.

Cashier | Shefa Mehadrin | 12/2022 to 12/2023

- Worked closely with other staff in the shop to ensure customer satisfaction.
- Operated tills to accurately process customer payments of cash and credit card transactions, balancing the till daily.
- Helped customers with specific item requests by answering questions and offering knowledgeable product advice.

Animation intern | King Bee Animation | 06/2022 to 09/2022

- Developed storyboard composition, action, and storytelling to complete assigned projects to specifications.
- Collaborated with writers and producers to translate visions into visuals.
- Created unique environments to translate artistic vision into visual mediums and character studies.
- Married technical and artistic abilities to accomplish challenging animation objectives.

Skills & Abilities

- Experienced in using 3D software such as **Autodesk Maya, Z-Brush, and Blender**
- Experience in using **Adobe Software** such as **Photoshop, Premiere Pro, After-Effects.**
- Experienced in most **Microsoft Office** programs including **Microsoft Word, PowerPoint, and Excel.**
- **Organizational Strategies and Problem-Solving**
- **Strong Communication skills**
- **Creative** with experience in **artistic design** and other artistic skills
- **Customer Assistance**

Portfolio:

<https://myonlineportfolio.myblog.arts.ac.uk/>

Education & Qualifications

Bachelor of Arts: Animation with Diploma in Apple Development | 2026 | University of The Arts London (UAL)

(Currently in progress)

A-Levels | 2021 | Hasmonian high school for girls

- BTEC Level 3 in Health and Social Care (Distinction*)
- BTEC Level 3 in Media Studies (Distinction*)
- A-level in Psychology (C)

Duke of Edinburgh award | 2018

- Completed a **Bronze Award**, which included: volunteering, physical training, and an expedition.

Interests

VOLUNTEERING

- I have volunteered at the Jewish organization **GIFT** on numerous occasions.

GAP YEAR

- I took a gap year out to Israel to volunteer with various organizations and to explore my Jewish heritage and history.

LEADERSHIP ROLES

- I am employed as a **school representative** by the student union at **UAL**.
- I am a member of the **Jewish society committee** in the role of **President** at **UAL** to provide a community for the Jewish students.